

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, October 16, 2023, with the following members present: Trustees Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Beverly Haar was absent. Vice-chairman Jerry Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Fire Chief, Jim Wilburn (entered at 8:16 pm, left at 8:57 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:08 pm)

Resident in attendance:

- Don Goldsby (left at 8:27)

Guests in attendance:

- Ottawa County Commissioner, Mark Stahl (left at 8:27 pm)
- Ottawa County Sanitary Engineers: Kelly Frey, Zack Mulder, Gino Monaco (left at 8:27)

The minutes of the regular meeting held October 2, 2023, were read by Vice-chairman Jerry Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$60,226.72 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

DEPARTMENT EPORTS

Financial/Administrative: *(Fiscal Officer 's report)*

1. The Ohio Emergency Managing Agency Grant agreement was signed for \$13,113.40 for EMS.
2. The Ohio Auditor draft report was provided to management on July 6; the formal exit conference was waived.
3. J. Haar moved and Greenhill seconded approval of the final payment for the Portage River Road Project. **Motion carried.**

Zoning: *(No report)*

Cemetery: *(Sexton's report)*

1. Deed issued:
#692 Marquardt

Roads: (*Road Superintendent's report*)

1. Mastermind completed the speed survey on Portage River South.
2. Snow and Ice removal seminar \$45. Board approved sending Cary Johnson.

Fire: (*Chief's report*)

1. Paul Makulinski is ready to take his EMT test.
2. J. Haar moved and Greenhill seconded approving Tyler Cunningham as an "applicant" for the fire department. **Motion carried.**

EMS: (*no report*)

Building & Grounds: (*No report*)

Announcements, Communications, Other:

1. The Ottawa County Sanitary Engineers presented the details of the accepted bid for the Elmore regional water project. A contract was also included for township approval of \$80,200 for 8 hydrants as part of the project located in the township. This was an increase of \$20,000 over the preliminary engineering costs prior to bid acceptance. The trustees expressed concern in that the township was not included in any communication or planning, hindering Township opportunities to seek grants or other financial assistance for this project.
2. To avoid a similar unexpected expense, the Trustees are aware that the village is researching development of its Dischinger Road property and will be contacting Village Council for a sharing of the collected information and future plans to help avoid unexpected costs to the township and any future demands on fire and EMS services provided by the township.
3. Erie Township will host the fall quarterly meeting on Thursday, Oct. 26.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by DJ Greenhill. Vice-chairman Jerry Haar declared the meeting duly adjourned at 9:08 pm.

Respectfully submitted,

Jerry Haar, Vice-Chairman

Laura Hazel, Fiscal Officer

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The following expenditures were reviewed:

Number	Date	Total	Purpose	Payee
784-2023	10/19/23	\$660.47	BIWEEKLY HOURLY 10/1 TO 10/14/23	Ron Distel
785-2023	10/19/23	\$1,558.83	BIWEEKLY HOURLY 10/1 TO 10/14/23	Cary L Johnson
786-2023	10/19/23	\$165.09	BIWEEKLY HOURLY 10/1 TO 10/14/23	Todd E Northrup
787-2023	10/19/23	\$1,204.68	BIWEEKLY HOURLY 10/1 TO 10/14/23	Andres F Rodriguez
789-2023	10/19/23	\$645.17	BIWEEKLY HOURLY 10/1 TO 10/14/23	Derrick J Berkel
790-2023	10/19/23	\$162.02	BIWEEKLY HOURLY 10/1 TO 10/14/23	Brittany A. Dewyre
791-2023	10/19/23	\$874.85	BIWEEKLY HOURLY 10/1 TO 10/14/23	Alexander M Fertig
792-2023	10/19/23	\$564.87	BIWEEKLY HOURLY 10/1 TO 10/14/23	James G France JR
793-2023	10/19/23	\$318.28	BIWEEKLY HOURLY 10/1 TO 10/14/23	James M Hauden
794-2023	10/19/23	\$299.80	BIWEEKLY HOURLY 10/1 TO 10/14/23	Jeffrey T. Herman
795-2023	10/19/23	\$203.11	BIWEEKLY HOURLY 10/1 TO 10/14/23	Vernon M Horst
796-2023	10/19/23	\$204.18	BIWEEKLY HOURLY 10/1 TO 10/14/23	Jennifer N Marcson
797-2023	10/19/23	\$1,432.02	BIWEEKLY HOURLY 10/1 TO 10/14/23	Amanda R. McGinnis
798-2023	10/19/23	\$531.70	BIWEEKLY HOURLY 10/1 TO 10/14/23	Michael E. McGinnis
799-2023	10/19/23	\$576.32	BIWEEKLY HOURLY 10/1 TO 10/14/23	Michelle R Reynolds
800-2023	10/19/23	\$389.82	BIWEEKLY HOURLY 10/1 TO 10/14/23	Baylee N Tefft
801-2023	10/19/23	\$450.92	BIWEEKLY HOURLY 10/1 TO 10/14/23	Nicholas E Zimmerman
803-2023	10/19/23	\$1,374.21	941 withholding and employer match	United States Treasury
874-2023	9/30/23	\$84.25	bank service charges	Huntington Bank
875-2023	9/30/23	\$1,657.92	QSEHRA reimbursements September	Burnham & Flower Insurance Group
31701	10/16/23	\$608.53	EMS supplies	BOUND TREE MEDICAL, LLC.
31702	10/16/23	\$90.00	QSEHRA admin fee Q3-23	Burnham & Flower Insurance Group
31703	10/16/23	\$3,068.92		Cleveland Communications, Inc.
31704	10/16/23	\$125.00	Fall pest control	Delving Company
31705	10/16/23	\$400.00	junk hauling 9/11	Elliott Scrapping LLC
31706	10/16/23	\$805.79	Sept. Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31707	10/16/23	\$154.82	Ladder repair parts: pulley, rung kit	Harris-Elmore Fire Fighters Association
31708	10/16/23	\$441.60	fuel for roads	LUCKEY FARMERS, INC.
31709	10/16/23	\$139.95	4 10"x3" pvc pipe and mildew stain removal	Oak Harbor Hardware
31710	10/16/23	\$48.00	Training/Snow & Ice Control 10/26/23	Ohio LTAP
31711	10/16/23	\$1,344.15	(3) Charger, CHR IMP VEH EXT NAVEU KIT	P & R Communications Service, Inc.
31712	10/16/23	\$62.05	Replacement of memorial plaque; damaged during mowing	Peggy Dreyer
31713	10/16/23	\$266.99	EMS uniforms pants: France/Reynolds	Phoenix Safety Outfitters
31714	10/16/23	\$136.44	JD6400 Alamo repair parts	STREACKER TRACTOR SALES
31715	10/16/23	\$6,375.00	Excavation of 1350'x8' of roads at a depth of 10"	Unilliance Inc.
31716	10/16/23	\$2,681.50	salt for 2023/2024 winter season #444 replace 3 starting batteries 8/1/23	VILLAGE OF ELMORE
31717	10/16/23	\$2,034.54	#442 electrical troubleshooting; inverter/charger switch	W. W. Williams
31718	10/17/23	\$532.00	Annual PM (2) power cots/load/stair chairs OCT22-SEP25/3-yr contract	Stryker
31719	10/17/23	\$46.44	civil defense siren electricity	TOLEDO EDISON
31720	10/17/23	\$75.23	EMS wireless hook ups for EMS squads,	Verizon Wireless
31721	10/17/23	\$280.20	electric, water & sewage at fire station, garages, and cemetery	VILLAGE OF ELMORE
31722	10/22/23	\$27,107.51	Stryker power cot system #448New	Stryker
31723	10/31/23	\$43.55	Payroll withholding	Ohio Child Support Payment Central
		\$60,226.72		