

HARRIS TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Date: Monday, June 17, 2024

Time: 7:30 pm

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill
Fiscal Officer, Laura Hazel

Employees:

Jim Wilburn, Chief (in at 7:49 pm)
Mike McGinnis, Asst. Chief/EMS (in at 7:50 pm)

The minutes of the regular meeting, held June 3, 2024, were read by Chairman Bev Haar. DJ Greenhill made a motion to accept the minutes with corrections, and Jerry Haar seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders, including then/now purchase orders and blanket purchase orders. A motion was made by Bev Haar and seconded by Jerry Haar that the attached list of billings be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report (Laura Hazel)

- None

Zoning – Inspector's report (Paul Perry)

- None

Cemetery – Sexton's report (Andy Rodriguez)

- Discussion on Plot G-8-1 concerning possible burial unmarked and unrecorded. Tabled until family member pursues.

Roads – Superintendent’s report (Cary Johnson)

- Ottawa County permit #24-085 issued to relocate electrical poles on W Portage River South Rd

Fire – Chief’s report (Jim Wilburn)

- Wilburn reported a storage container should be available at the next auction in Fremont. Delivery would be \$125/hour, which seemed more feasible than our manpower.

EMS – Assistant Chief’s report (Mike McGinnis)

- EMS monthly update report for May reviewed with Trustees

Building & Grounds – Maintenance report (Wilburn)

- None

Old Business

- Feight continues to work on building code information. Greenhill left message with Thayer that we continue to look at options.

New Business

- None

Announcements, Communications, Other

- None

Monday, July 1, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by Greenhill and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 9:12 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

The following expenditures were reviewed and approved for payment:

Number	Post Date	Amount	Purpose	Payee
413-2024	6/13/24	\$549.27	BIWEEKLY HOURLY 5/26-6/8/24	Ron Distel
414-2024	6/13/24	\$1,581.40	BIWEEKLY HOURLY 5/26-6/8/24	Cary L Johnson
415-2024	6/13/24	\$487.06	BIWEEKLY HOURLY 5/26-6/8/24	Todd E Northrup
416-2024	6/13/24	\$1,238.04	BIWEEKLY HOURLY 5/26-6/8/24	Andres F Rodriguez
418-2024	6/13/24	\$582.21	BIWEEKLY HOURLY 5/26-6/8/24	Brittany A. Dewyre
419-2024	6/13/24	\$1,193.48	BIWEEKLY HOURLY 5/26-6/8/24	Alexander M Fertig
420-2024	6/13/24	\$477.48	BIWEEKLY HOURLY 5/26-6/8/24	Kimberly N Fertig
421-2024	6/13/24	\$628.16	BIWEEKLY HOURLY 5/26-6/8/24	Elizabeth A France
422-2024	6/13/24	\$333.56	BIWEEKLY HOURLY 5/26-6/8/24	James M Hauden
423-2024	6/13/24	\$611.87	BIWEEKLY HOURLY 5/26-6/8/24	Vernon M Horst
424-2024	6/13/24	\$111.13	BIWEEKLY HOURLY 5/26-6/8/24	Alexi Kruse
425-2024	6/13/24	\$1,166.13	BIWEEKLY HOURLY 5/26-6/8/24	Amanda R. McGinnis
426-2024	6/13/24	\$954.40	BIWEEKLY HOURLY 5/26-6/8/24	Michael E. McGinnis
427-2024	6/13/24	\$643.31	BIWEEKLY HOURLY 5/26-6/8/24	Michelle R Reynolds
428-2024	6/13/24	\$877.69	BIWEEKLY HOURLY 5/26-6/8/24	Brian Richards Jr.
429-2024	6/13/24	\$413.80	BIWEEKLY HOURLY 5/26-6/8/24	Allie R Waters
430-2024	6/13/24	\$1,117.50	BIWEEKLY HOURLY 5/26-6/8/24	Jarrid D Wyse
432-2024	6/11/24	\$54.24	natural gas	COLUMBIA GAS
433-2024	6/24/24	\$5,830.89	Payroll withholding tax	United States Treasury
434-2024	6/24/24	\$1,220.86	Payroll withholding tax	TREASURER STATE OF OHIO
435-2024	6/24/24	\$45.84	Payroll withholding tax	Ohio School District Income Tax
436-2024	6/24/24	\$894.20	Payroll withholding tax	R.I.T.A.
437-2024	6/24/24	\$6.90	Payroll withholding tax	City of Oregon
438-2024	6/24/24	\$26.85	Payroll withholding tax	City of Toledo
439-2024	6/24/24	\$5.08	Payroll withholding tax	Village of Pemberville
440-2024	5/31/24	\$622.54	water, electric, sewage Apr	VILLAGE OF ELMORE
441-2024	6/28/24	\$606.89	water, electric, sewage May	VILLAGE OF ELMORE
442-2024	6/23/24	\$876.00	UAN fees Q3	TREASURER STATE OF OHIO
443-2024	6/11/24	\$181.09	natural gas May	COLUMBIA GAS
31929	6/12/24	\$184.85	Phones/Fax/Wifi	Amplex
31930	6/12/24	\$600.00	junk hauling 5/13	Elliott Scrapping LLC
31931	6/12/24	\$360.00	Drug/Alcohol testing kits	Forensic Fluids Laboratories, Inc.
31932	6/12/24	\$39.96	frig for JD & GMC	Fremont Auto Parts
31933	6/12/24	\$84.27	Dawn dish soap/case	Imperial Dade
31934	6/12/24	\$1,314.05	#449 repair R Box Side, Door Mirror/Glass Locksmith: install keypad locks and key to existing system:	John's Body Shop
31935	6/12/24	\$450.00	North side doors	NORTHCOAST SECURITY CTR
31936	6/12/24	\$89.77	Oxygen, medical	O.E. MEYER CO.
31937	6/12/24	\$1,006.22	#449 lights - rpr from incident	Penn Care
31938	6/12/24	\$109.51	Glass cleaner CoRay Vac system repairs & Furnaces clean/check	Weiskopf Industries Corporation
31939	6/12/24	\$7,060.08	Water heater repipe EMS washer/sink area	Yackee Electric Service
31940	6/12/24	\$340.19	Fuel, off-road diesel dyed 5/28 EMS wireless hook ups for EMS squads, cell phones, iPads	LUCKEY FARMERS, INC.
31941	6/12/24	\$101.24	for fire & EMS	Verizon Wireless
31942	6/24/24	\$930.92	EMS supplies	BOUND TREE MEDICAL, LLC.
31943	6/24/24	\$1,220.12	fuel/gas May	GPM Investments, LLC
31944	6/24/24	\$1,391.78	Contract ambulance billing & credit card fees FEB/MAY	GREAT LAKES BILLING ASSOC
31945	6/24/24	\$305.01	EMS supplies: cleaning/office	Michael McGinnis
31946	6/24/24	\$57.15	supplies: flag, clamps	Oak Harbor Hardware
31947	6/24/24	\$240.00	2024 OTA Active Membership	OTTAWA COUNTY TWP ASSOC.
31948	6/24/24	\$46.44	defense siren electricity May/June	TOLEDO EDISON
31949	6/24/24	\$75.23	EMS wireless hook ups	Verizon Wireless
31950	6/24/24	\$425.65	landfill fees May EMS supplies: SPO2 sensor & cables	Wood County Landfill
31951	6/24/24	\$1,068.02	EMS electrodes	ZOLL Medical Corporation
31952	6/24/24	\$48.71	windex for station cleaning	Imperial Dade
31953	6/24/24	\$488.83	Fuel, off-road diesel dyed 6/12	LUCKEY FARMERS, INC.
31954	6/24/24	\$50.94	JD6415 hyd hose assy	Oak Harbor Hydraulics
31955	6/24/24	\$411.60	EMS supplies: electrodes	ZOLL Medical Corporation
		\$41,838.41		