

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, July 17, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

-Fire Chief, Jim Wilburn (entered at 8:15 pm, left at 8:57 pm)

-Assistant Fiscal Officer, Carol Baker (left at 9:08 pm)

The minutes of the regular meeting held July 3, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved.

Motion carried.

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee B. Harr and seconded by Trustee Greenhill that the attached list of bills totaling \$63,994.73 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: (*Fiscal Officer's report*)

1. Fiscal Officer received the Receipt of Certificate of Estimated Property Tax Revenue from the Ottawa County Auditor. A renewal of the Fire/EMS levy would produce \$284,900 based on a levy of 3.8 mills on the \$84,494,130 taxable value of Harris Township. No new millage will be sought. A resolution to proceed to place the levy on the November ballot was made by B. Haar and seconded by J. Haar. Upon roll call, unanimous yes vote. **Motion carried.**

2. An agreement and promissory note for \$50,000 were reviewed and signed with the Ohio Public Works Commission for project CE03AACE04AA, (a joint township project that includes resurfacing Martin-Williston and Witty Roads).
3. An email from FEMA was received on July 7, 2023, declining the grant application EMW-2021-FG-01537 requesting funding for a new tanker truck. Because the awarding of this grant was delayed, the trustees were encouraged to apply for 2022 funding for a tanker truck which was done. Results for that grant have not yet been announced.
4. Ohio Workers Compensation claim Q2-2023 activity report was received.
5. The Ottawa County Health Department apportionment for 2024 is \$9066.94
6. The Ottawa County Regional Planning Commission 2024 assessment is \$924.

Zoning:

1. A complaint about an excessive number of cars being parked at a Smith Road residence will be referred to the Zoning Inspector,

Cemetery: (Sexton's report)

1. Map approval for ground staking can begin the 3rd week of August. It will be necessary to coordinate the timetable for receiving road grindings from the Portage River South project. Rebar for marking will require 40 rebars 5/8" x 30".

Roads: (Road Superintendent's report)

1. Equipment repairs: repair parts have been ordered for the John Deere long reach mower from Dexter for \$1,732.50; 2 loader batteries were ordered for an estimate of \$160.
2. The culvert lining and resurfacing on Portage River South are expected to take place in October. Unialliance has presented a bill for \$43,150 for the sleeve.
3. A TRQ will be submitted to the county engineers for an estimate for resurfacing the west half of Yeasting Roads from Linker Portage to Hessville. This is needed for the OPWC funding application.
4. Discussion on costs for speed survey on Portage River South Rd were tabled after being told Ottawa County Engineers were too backlogged to assist.

EMS/Fire: (Fire chief's report)

1. A hydraulic hose broke at the Portage River Festival during a jaws extrication demonstration.
2. A 36-hour basic fire class will be offered in September.

Building & Grounds: (Building Superintendent)

1. A new keypad is being ordered for the fire man door on the east side of the building to replace the one worn out.
2. More river rock will be needed to complete the landscaping around the station.

Announcement, Communications, Other:

1. *OTARMA Update Summer 2023* was received.
2. *Ohio Township News July/August 2023* was received.
3. The Ottawa County Township meeting will be held July 27h at Danbury.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:08 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Continued....

The following expenditures were reviewed:				
Number	Post Date	Total Warrant Amount	Purpose	Payee
514-2023	7/13/23	\$529.29	Biweekly hourly 6/25 to 7/8/23	Ron Distel
515-2023	7/13/23	\$1,531.81	Biweekly hourly 6/25 to 7/8/23	Cary L Johnson
516-2023	7/13/23	\$573.53	Biweekly hourly 6/25 to 7/8/23	Todd E Northrup
517-2023	7/13/23	\$1,173.36	Biweekly hourly 6/25 to 7/8/23	Andres F Rodriguez
519-2023	7/13/23	\$303.13	Biweekly hourly 6/25 to 7/8/23	Derrick J Berkel
520-2023	7/13/23	\$784.47	Biweekly hourly 6/25 to 7/8/23	Alexander M Fertig
521-2023	7/13/23	\$233.64	Biweekly hourly 6/25 to 7/8/23	James G France JR
522-2023	7/13/23	\$318.28	Biweekly hourly 6/25 to 7/8/23	James M Hauden
523-2023	7/13/23	\$299.80	Biweekly hourly 6/25 to 7/8/23	Jeffrey T. Herman
524-2023	7/13/23	\$541.03	Biweekly hourly 6/25 to 7/8/23	Scott J Jones
525-2023	7/13/23	\$406.51	Biweekly hourly 6/25 to 7/8/23	Jennifer N Marcson
526-2023	7/13/23	\$971.56	Biweekly hourly 6/25 to 7/8/23	Amanda R. McGinnis
527-2023	7/13/23	\$745.43	Biweekly hourly 6/25 to 7/8/23	Michael E. McGinnis
528-2023	7/13/23	\$200.45	Biweekly hourly 6/25 to 7/8/23	Michelle R Reynolds
529-2023	7/13/23	\$312.70	Biweekly hourly 6/25 to 7/8/23	Baylee N Tefft
530-2023	7/13/23	\$500.20	Biweekly hourly 6/25 to 7/8/23	Nicholas E Zimmerman
532-2023	7/13/23	\$1,189.26	Federal 941 withholding/employer match	United States Treasury
533-2023	7/12/23	\$2,689.80	payment on Portage River S. Rd. OPWC Bonds	Ohio Treasurer
31591	7/13/23	\$117.78	payroll withholding	Ottawa County Common Pleas
31592	7/17/23	\$35.00	Document destruction: container drop off	AccuShred, LLC
31593	7/17/23	\$90.00	admin QSEHRA Q2-2023	Burnham & Flower Insurance Group
31594	7/17/23	\$454.30	fuel/gasoline June	GPM Investments, LLC
31595	7/17/23	\$593.13	June Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31596	7/17/23	\$39.12	Settlement charges: CAUV recoupment	Kenton P. Weis Trust
31597	7/17/23	\$1,929.00	MedVault 2.5 mini - new squad	Knox Company
31598	7/17/23	\$779.89	fuel for roads 7/13	LUCKEY FARMERS, INC.
31599	7/17/23	\$4.79	supplies: yel grd cord plug	Oak Harbor Hardware
31600	7/17/23	\$213.88	replace hose for hydraulic line on tractor (6/21)	Oak Harbor Hydraulics
31601	7/17/23	\$924.00	Annual Regional Planning assessment	OTTAWA REGIONAL PLANNING COMM.
31602	7/17/23	\$854.88	Uniform replacements	Phoenix Safety Outfitters
31603	7/17/23	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
31604	7/17/23	\$444.74	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
31605	7/17/23	\$283.50	EMS supplies: connector for cpr connection	ZOLL Medical Corporation
31606	7/17/23	\$30,828.20	Radios per quote	Motorola Solutions
31607	7/17/23	\$11,172.93	Install repeaters (4) and radios	P & R Communications Service, Inc.
31608	7/17/23	\$181.11	#8 stone	Stoneco, INC.
31609	7/17/23	\$1,569.00	Property updates/changes eff 5/22/23	OTARMA SERVICE CENTER
31610	7/19/23	\$100.00	one charge of \$100 for one open/close, 2 urns	Joan Brinkman
		\$63,994.73		