

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, January 6, 2020, with the following members present: Trustees Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar was absent. Vice chairman Jerry Haar called the meeting to order at 7:30 pm.

Employees in attendance: Dan Laity (left at 7:50 pm)  
Chief Jim Wilburn (in at 8:25 pm, left at 8:50 pm)  
FF Liam Treat (in at 8:25 pm, left at 8:40 pm)

Jerry Haar moved to re-appoint Beverly Haar as chairman, and Jerry Haar as vice-chairman of Board of Trustees for 2020. Carol Baker seconded the motion. **Motion carried.**

The minutes of the last regular meeting held on December 16, 2019 and special meeting held on December 30, 2019 were read and approved on a motion made by Jerry Haar and seconded by Carol Baker. **Motion carried.**

The Trustees discussed wages for the year 2020:

A motion to approve the following wages effective with the pay period ending January 11, 2019, paid on January 16, 2020, amending the biweekly salary schedule as follows, was made by Carol Baker and seconded by Jerry Haar:

**Jason Bickley:** \$21.50/hour, up from \$21.00/hr., an increase of \$0.50 per hour.

**Andres Rodriguez:** \$18.50/hour, pending completion of extended probationary period of one year on May 20, 2020, an increase of \$0.50 per hour.

**Emergency Snow Plowers:** \$15.00 per hour, no change.

**Cemetery Mowing and Labor:** \$14.00 per hour, no change.

**Road maintenance,** part time as needed: \$12.00 per hour, no change.

**EMS Part time staff:** Part time staff at station - Paramedics \$17.00 /hr., up from \$16.50/hr.; EMT Advanced \$14.50/hr., up from \$13.50/hr.; and EMT Basic \$13.00/hr., up from \$12.00/hr.

**The EMS Administrator and EMS Asst. Administrator** will receive an additional \$0.75/hr., no change.

**The EMS Supervisor** will receive an additional \$0.75 per hr., an increase of \$0.25 per hour.

**The following wages are paid monthly:**

**Volunteer Fireman:** Remains per policy at \$26.00 per run and \$13.00 per point, paid monthly, no change.

**Volunteer EMS:** \$26.00 per run for EMT and paramedic, and \$13.00 per point, paid monthly, no change. **Volunteer Medical First Responder (EMR):** \$26.00 per

transport/run, an increase from \$19.50 per incident; \$13.00 per point, no change.

**Volunteer EMS on-call:** \$3.00 per hour, no change.

**Station Maintenance, James Wilburn:** \$300.00 monthly for fire station maintenance, no change.

**Zoning Inspector, Dan Laity:** \$365.00 per month, no change.

Upon calling the roll, the above motion to approve these rates of pay for 2020 was unanimously approved. **Motion carried.**

A motion was made by Carol Baker and seconded by Jerry Haar to approve the appointment of Zach Avers to the Zoning Commission Board, replacing Larry Avers who has stepped down, for a five-year term ending December 31, 2024. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

## **REPORTS:**

### **Cemetery:**

1. Streacker recently replaced battery on backhoe when it wouldn't start.

### **Roads:**

1. OCTA Memorandum of Understanding was signed for 2020 routine maintenance service at \$53/hour and materials cost plus 10% mark up.
2. Trustees reviewed and signed annual agreement with Senior Resources for snow plowing in 2020 for the Elmore senior center. Copy provided to road crew.
3. Electric gate has been removed at the maintenance garage for ODOT SR-51 bridge project. Baker will to notify ODOT and send pictures, which will release funds per agreement.
4. Discussion on traffic flow for junk days during bridge outage; tabled, pending actual traffic issues.
5. Summary of Bridge Conditions received from Engineer's office and reviewed.
6. Update from Engineer's office on Hyde Run project suggests traffic detour to Weis Road and possible preventative repairs.
7. Craig Miller (engineer) is working on design plans for Portage River Rd. slide project, which should be completed the end of January. He is also working on land acquisition for the project.

### **Fire/EMS:**

1. Chief presented request for Liam Treat to attend EMT class, orientation Jan 13 at vanguard. Firefighter card already received, so meets that portion of process. FO advised 25% check will need to be received along with contract. Trustees approved, pending receipt of contract with 25% of fee.
2. BG seminar on Pipeline Emergencies received and 12 people are signed up to attend on Jan. 30. Chief advised Trustees this would be good for Road Supt. to attend also.

3. Chief reported he was audited on his CE hours and he had 167; only 54 required. Trustees commended him on his achievement and dedication to the department.
4. Inventory taken of turnout gear. Everyone outfitted except for one firefighter who is need of pants.
5. Baker asked Chief to look into training trailer that appears to not be in use.
6. Eight firefighters are going to FDIC in Indianapolis in April from truck committee. Sutphen provided some tickets, and the Association is paying the balance for the others.
7. Within a month, the truck committee will be going for a pre-construction meeting at Sutphen. Chassis has been started.

**Zoning:**

1. Laity summarized zoning activity for 2019, including 20 permits issued, 3 issues resolved, and review of ongoing issues/violations.

**Other:**

1. Resolution adopted to continue selling equipment by internet auction on govdeals.com for 2020 on a motion by Carol Baker and seconded by Jerry Haar. Motion carried.
2. ODOT meeting SR-51 preconstruction: on agenda is county taking pics of roads to ensure replacing roads to pre-construction condition. Baker recommended that Luckey and Hudson Roads be included. The meeting is Tuesday at the ODOT office on Poe Road in BG at 1:00. Trustees Baker, J. Haar, and Chief Wilburn plan to attend.
3. Review of quote for security cameras at garage; decided not to proceed at this time. Areas of concern include refuse and junk dumping, building and grounds security. Discussion on having Village change lighting from yellow to brighter white lights.
4. Baker moved to proceed with installation of 7 security cameras in EMS/Fire bays with one additional looking out over the north parking lot as quoted by Northcoast Security for a charge of \$3150.00. Bev Haar seconded the motion to proceed. Motion carried.
5. Twp quarterly meeting at Allen Twp on January 24.
6. Trustees received and reviewed Great Lakes Billing Associates billing reports for December 2019.

There being no further business, a motion to adjourn was made by Carol Baker, and seconded by Jerry Haar. Vice-chairman Jerry Haar declared the meeting duly adjourned at 8:53 pm.

Respectfully submitted,

Jerald Haar, Vice-Chairman

Carol Baker, Trustee