

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, August 21, 2017, with the following members present: Trustees Carol Baker, Beverly Haar, Jerry Haar, and Fiscal Officer, Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in attendance: Terry Willey, Richard Yeasting, Richard Kuhlman, Craig & Sandy Gillig, Ryan Beam, Bob & Marie Babjack, Marilyn Metzger, Sue & Buck Stoiber (all had departed by 8:30 pm)

Others:

Ottawa County: James VanEerten, Prosecutor, Ron Lajti, Engineer;  
Village of Elmore: Matt Damschroder, Mayor; Mark Mulligan, Solicitor;  
Richard Claar, Councilman (all had departed by 8:30 pm)

Employees attending:

Mike McGinnis, Assistant Chief/EMS;  
Mike Murray Jr., Captain/Fire (entered at 9:15 pm);  
Jim Wilburn, Chief Fire/EMS; (entered at 9:20 pm);  
Jeff Berkel, Assistant Chief/Fire, (entered at 9:27 pm)

The minutes of the last regular meeting held on August 7, 2017, were read and approved on a motion made by Carol Baker and seconded by Beverly Haar and Jerry Haar. **Motion carried.**

The minutes of the special meeting held on August 18, 2017, were read and approved on a motion made by Carol Baker and seconded by Beverly Haar. **Motion carried.**

The following expenses were reviewed:

#28824	\$ 193.91	Ohio Child Support: withholding
28825	35.02	OPERS: July additional employee/employer retirement contributions
28826	42.84	Lowe's Business Card: garage maint jack stands, corner brackets
28827	23.37	UPS Store: copies
28828	5,990.83	Motorola Solutions: radio for new EMS squad
28829	1,104.32	Dolph Oil Co: gas/fuel for cemetery, EMS, fire, roads
28830	23.65	Automatic Fire Protection Systems: extinguisher refill
28831	661.83	Village of Elmore: electric/water/sewage for garage/station/cemetery
28832	346.12	Buckeye Sanitation: junk disposal
28833	29.79	Toledo Edison: civil defense siren electricity
28834	209.93	Time Warner Cable: phone/internet at station
28835	109.48	Verizon Wireless: fire/EMS cell phones & EMS squad connections
28836	30.00	Village of Elmore Police Department: background check new EMT-A
28837	490.00	Pediatric Emergency Standards: support renewal peds Handtevy
28838	49.00	Elmore Postmaster: stamps

Voucher #610-2017 \$ 1747.56 Bureau of Workers Comp: August installment

**EFT payroll for Bi-Weekly hourly payroll, 07/30/17 through 08/12/2017, paid 8/17/17**

\$ 415.07 Jason Adkins: EMS	\$1,087.26 Jason Bickley: roads, cemetery, junk
223.86 Clayton Finken: EMS	342.57 Rudolph Hanzel: EMS
111.34 Michael Heider: EMS	593.54 Jeffrey Herman: EMS
447.78 Lisa Lemmon: EMS	338.30 Edward Magsig: cemetery
462.51 Amanda McGinnis: EMS	393.46 Michael McGinnis: EMS
236.56 Tammy Meek: EMS	138.12 Christopher Nelson: EMS
784.57 Deborah Pocino: EMS	1,031.02 Tom Novotney: roads, cemetery, junk
270.23 Karli Sasscer: EMS	315.41 Stacey Sieving: EMS

**EFT payroll (additional) Bi-Weekly hourly, 07/30/17 through 08/12/2017, paid 8/18/17**

\$ 76.60 Michael Heider: EMS	\$ 49.33 Stacey Sieving: EMS
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**EFT monthly payroll for Fire & EMS Volunteers, July activity, paid 08/18/17:**

Craig Behlmer	\$152.17 fire	Haley Behlmer	\$117.05 fire
Jeff Berkel	152.17 fire	Ken Hazel	23.41 fire
Laura Hazel	105.35 EMS	Krista Hellwig	35.33 fire
Ryan Herrig	164.18 fire	Josh Kerbel	269.23 fire/EMS

Rob Kochan Jr	152.47 fire	Debra Little	35.11 EMS
Amanda McGinnis	94.07 EMS	Mike McGinnis	225.48 fire/EMS
Mike Murray	217.48 fire/EMS	Sam Nowak	300.72 fire/EMS
Jared Overmyer	93.64 fire	Nathan Overmyer	163.88 fire
Josh Parlette	58.69 fire/EMS	Deb Pocino	254.83 EMS
Brian Richards Jr	452.44 fire/EMS	Brandon Rizzo	170.78 fire/EMS
Chad Rogers	117.05 fire	David Rogers	35.11 fire
Glenn Sasscer Jr	46.83 fire/EMS	Karli Sasscer	23.41 EMS
Kirk Shank	58.53 fire	Stacey Sieving	11.70 EMS
Tim Simpson	272.70 fire/EMS	Brandon Uher	46.83 fire
James Wilburn	706.23 fire		

A motion was made by Beverly Haar and seconded by Jerry Haar that the preceding expenses totaling \$22,962.05 are approved as the lawful obligations of Harris Township and that the Fiscal Officer is authorized to issue warrants in favor of the same. **Motion carried.**

Reports:

**Special:**

Elmore Mayor, Matt Damschroder, presented before the trustees two issues: (1) the Village intends to file a petition for annexation of Portage River South Rd (PRS), Lots 1-9 on the south side, 60' right of way, referred to as the Stoiber Addition, with one lot to the north of lots 1 and 2, 18273 PRS. B&C Engineering is working on the project; (2) The Village of Elmore would like enter into an agreement with Harris Township for road maintenance and further construction in the future.

Multiple conversations ensued between those present regarding the deed clause of PRS property owners and contiguousness with empty lot 1. However, the township cannot take a position in the matter of annexation between the Village and the property owners, and Chairman Bev Haar referred the residents to the next Village council meeting. Mayor Damschroder agreed and invited all to the next meeting on Monday, August 28 at 7 pm.

Engineer Lajti questioned the road division. Damschroder presented a plat map of the PRS properties. After review and discussion, Lajti questioned the road maintenance of the gaps that would be created on the north half of the road. Solicitor Mulligan agreed, stating that was why they wanted to enter into an agreement with the township for road maintenance. Prosecutor VanEerten cited his interpretation of the annexation law that "no street will be divided to create road maintenance problems, unless the municipality agrees to assume all road maintenance as a condition of annexation; therefore, statutorily required to pay all costs." Mulligan responded that the Village was willing to plow and maintain the roadway, with each (village and township) paying half of resurfacing costs. Trustee Baker reported that \$45k was paid in 2015, 100% from township money, for resurfacing that section, which hadn't been done since 1994, 20 years. Mulligan stated that the key word is maintained; the roadway is not an asset, but a liability, benefiting the township and the village.

Prosecutor VanEerten asked if the Village was seeking exclusion to exclude the properties from township taxes, seeking the standard 12-year breakdown on reduction of taxes. Mulligan stated that with 100% participation, by statute they would pay both taxes, but there is the option to go about it by agreement. Without a majority, the difference is de minimus. Further discussions continued on the additional loss of gas tax and license plate tax revenues, in exchange for giving the Village a brand new road. Damschroder confirmed that the north side of PRS would continue to be township residents, with the exclusion of the one property located at 18273, and there would be no tax revenue lost on those properties.

VanEerten questioned again why a township would even consider paying for roads when the village would be obligated to pay by default through seeking an annexation petition. Mulligan reiterated that the Village was seeking to reach an agreement with the Township on road maintenance, and could agree not to exclude the township millage (2.6 inside millage and voting millage).

Engineer Lajti presented that Lot 9 of PRS road is shared on the border with Schultz-Portage Road. Resident Dick Kuhlman expressed his opinion that this is a slippery slope if the Village tries to pursue contiguousness around the corner onto Schultz-Portage Road. Baker reported that the township is currently in the process of applying for a grant with three other townships to include resurfacing of Schultz-Portage Road; if Schultz-Portage Road becomes part of this annexation, there will be more to consider. Mulligan suggested that an agreement could be reached for the Village to take PRS and the Township keep Schultz-Portage to the intersection.

Chairman Bev Haar requested the Village present a formal proposal for the township trustees to consider and decide on.

**Cemetery:**

1. Cemetery deeds #585, #586 and #587 were reviewed and signed.

**Fire & EMS**

1. Purchase Order 26-2017 was signed for EMS training manikins in the amount of \$16,817.23 from Bound Tree Medical LLC per quotation. Grant funds have been received from Firehouse Subs for the same.
2. Purchase Order 25-2017 was signed for Hurst Jaws of Life Cutter with 8 gallons of hydraulic fluid, in the amount of \$7075.00 from Finley Fire Equipment per quotation.
3. Mike McGinnis presented Great Lakes billing account updates from 2001-2008. McGinnis reported that there were \$17k unpaid bills in one year alone when the recession hit, dwindling down each year. No payments, by insurance or patient, were made on the majority of these. Bev Haar moved to consider all accounts for township residents prior to 1/1/2014 as uncollectable, with a final bill to be sent in December 2017 to all other accounts over 120 days. Carol Baker seconded the motion. **Motion carried.**
4. Discussions resumed on the additional message currently included on the billing statements. It is confusing and suggests payment is a donation. Carol Baker moved to remove the statement effective immediately from all future billings. Beverly Haar seconded. **Motion carried.**
5. Beverly Haar moved to enter into contract with the Ohio Attorney General for EMS billing collection procedures. Jerry Haar seconded the motion. **Motion carried.**
6. Trustees accepted the resignation of Paramedic Stacey Sieving, effective 8/31/17 due to personal conflicts. McGinnis reported that interview went well with EMT Riggle, and he is currently waiting on a background check.

**Roads:**

1. Motion made by Carol Baker and seconded by Jerry Haar to purchase (2) hand-held radios from Cleveland Communications Inc. in the amount of \$2366.40 per quotation. **Motion carried.**
2. Property owner Metzger, 18175 PRS, asked trustees not to trim the trees located on her property that hang over the road. She requested a week's notice and she will trim them herself.
3. Baker and Hazel attended a meeting on 8/18/17 at the county engineer's office to discuss the various possibilities for inclusion in an OPWC application with Benton, Carroll, and Allen townships for 2018 road programs. A public meeting will be held on 8/30/17 at 5:30 pm to adopt a resolution for joint application for OPWC grant/loan funds.
4. Engineer's office requested meeting with Materion regarding Hyde Run bridge crossover in Harris Township to discuss necessary repairs.

**Zoning:**

1. Zoning appeals board granted an accessory building variance for property located at 15400 W SR-105. Formal approval will be made after second meeting to be held on Wednesday, August 23, 2017.
2. Zoning Inspector Laity has a need for a key to the trustees office to access the zoning files. Further discussion arose on rekeying the building. McGinnis will request a quotation.

**Other/Correspondence:**

1. A notice from the Ottawa County Board of Health regarding 2018 tax support was reviewed. This amounts to \$9643.18 in 2018, a decrease of \$126.00 from 2017.
2. Board of Building Standards requesting Trustees presence at a meeting to be held on 10/10/17 regarding "a multitude of issues within the Health Department that affect the citizens of our townships."
3. Contract from Ohio First Responder Grants, LLC was reviewed. Fiscal Officer Hazel to contact Mickey Smith in order to clarify sections of the contract, which will then be forwarded to the Prosecutor for review before trustees sign.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:36 pm.

Beverly K. Haar, Chairman

Respectfully submitted,  
Laura J. Hazel, Fiscal Officer