

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 1, 2017, with the following members present: Trustees: Jerry Haar, Beverly Haar, Carol Baker, and Fiscal Officer, Dave Robenstine. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in attendance: None

Also attending: Jason Bickley, Road Supt.; Laura Hazel, Asst. Fiscal Officer; and Jim Wilburn, Fire Chief, entered at 8:25.

The minutes of the last regular meeting held on April 17, 2017, were read and approved on a motion made by Carol Baker and a second by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

The following expenses were reviewed:

Voucher #311-2017	\$1747.56	Bureau of Workers Comp.: monthly premium
#28661	\$209.93	Time Warner Cable: fire station internet and phone service
28662	23.63	John Deere Financial: cemetery gator repair parts
28663	83.81	Verizon Wireless: EMS squad connections and cell phone
28664	27.81	Toledo Edison: civil defense siren electricity
28665	200.00	Community Post #279: Memorial Day support
28666	1567.00	Know Company: Med Vault for new EMS unit
28667	139.80	The Suburban Press: publish zoning inspector ad
28668	72.70	Business Card: ink for fire office printer
28669	7.58	Jason Bickley: reimbursement for cemetery roller plug
28670	4.61	Fastenal Co.: cemetery pins
28671	237.64	Columbia Gas: gas used at garage & fire station
28672	150.11	Michael McGinnis: reimbursement for EMS supplies & shipping fees
28673	2212.00	eCore Software: seven months of the EMS scheduling software fee
28674	1105.15	Promedica Memorial Hospital: EMS drug supplies
28675	683.32	Dolph Oil Co.: gas/diesel for fire, EMS, cemetery & road units
28676	200.00	Crosser Funeral Homes: refund of open/closing overpayment
28677	738.00	Treasurer, State of Ohio: audit fees
28678	565.30	Heritage: drug supplies for EMS
28679	41.11	Genoa NAPA: oil dry for fire dept. and cemetery gator materials
28680	193.91	Ohio Child Support Payment Central: withholdings
28681	4580.00	Phoenix Safety Outfitters: final payment for 2 sets of turn out gear
28682	1310.52	Yackee Electric Servic3: repairs to fire station ladies' restroom
28683	335.98	Howard T. Moriarty Co.: trash pump part for cemetery

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding list of expenses totaling \$16,437.47 approved as the lawful obligations of Harris Township and that the Fiscal Officer be authorized to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved.

The Fiscal Officer presented the April bank reconciliation and monthly financial reports. A motion to approve the April bank reconciliation report and monthly financial reports as presented was made by Jerry Haar and seconded by Carol Baker. Upon calling the roll, the motion was unanimously approved.

Trustees signed the purchase order for OTARMA insurance premiums.

The Fiscal Officer reported on the following:

1. The two cemetery parcels have been determined to be real estate tax exempt and a refund of taxes paid has been received from the County Treasurer.

2. The Agreed Upon Procedures Audit report is completed and been formally issued by the State Auditor's office. There were no changes from the preliminary report.
3. A resolution request was received from Community Post #279 in support of the Memorial Day activities. A motion to contribute \$200.00 to Community Post #279 in support of their Memorial Day activities was made by Beverly Haar and seconded by Jerry Haar. Upon calling the roll, the motion was unanimously approved.
4. A request has been sent to the County Auditor for information relative to possible levy renewals, replacements, and increases. Trustees will discuss in detail after information is received.

Reports:

Cemetery:

1. Trustees discussed planting of several trees at already agreed upon locations. Tom Novotny will be confirming with Dick Kuhlman on the type of tree and exact location on his lot. Trustees agreed to purchase three additional smaller trees at a total estimated cost of \$390.00 from Bench's and Tom will confirm the details.

Fire & EMS:

1. Trustees signed the fire contract one year renewal with Washington Township what was approved at the April 3rd meeting and will mail to them.
2. Trustees discussed the purchase of the Diesel exhaust system to be placed on a fire truck as per our commitment. The cost is approximately \$8700.00. Trustees will follow up with Asst. Chief McGinnis for details of ordering.
3. Trustees were informed by Asst. Chief McGinnis that the purchase of drug supplies from Promedica Fremont Memorial was no longer available due to a change in their policy. He will follow up with the Medical Director for other options in an attempt to purchase supplies at economical costs.
4. Trustees reviewed a proposal from OTARMA to raise the replacement costs of several emergency vehicles that would result in an increase in the insurance premiums of over \$2,000.00 annually. Trustees were all in agreement to keep the current values on the policy in place.

Chief Wilburn reported on the following items:

1. Recommended Ben Berfield be considered for membership in the fire department and be approved for attending the Fire School at Owens beginning in June. A motion to approve Ben Berfield as a candidate for the fire department and attend the fire school as recommended was made by Carol Baker and seconded by Beverly Haar. Upon calling the roll, the motion was unanimously approved.
2. Explore Elmore Days will be this Saturday and the department will have an open house with handouts for the kids and information for the community.

Roads:

1. Trustees signed a letter to a farmer who accidentally destroyed a sign and admitted to the accident asking for reimbursement for the sign replacement.
2. Jerry Haar reported speaking with Gerken Paving in regards to access to Sugar View Dr. when Dischinger Road is resurfaced. He was told that after rolling, it would be ok to drive on and therefore, access should not be an issue.
3. Beverly Haar reported on the road sign grant meeting she attended in Columbus as a requirement for applying for a road sign replacement grant that would include the sign, posts, and hardware. Jason Bickley has completed the preliminary requirements. Jason and Beverly will proceed with the application process.
4. After discussion of what roads to be striped a motion to approve the following resolution was made by Beverly Haar and seconded by Jerry Haar:

WHEREAS, the Harris Township Trustees are responsible for road maintenance and appropriate striping of Township roads, and

WHEREAS, the Ottawa county Engineer will include those Township roads that need striping in his road striping bid package,

BE IT THEREFORE RESOLVED, the following Harris Township roads are to be included in the 2017 Ottawa County Road Striping Bid Package:

1. Deno Rd.: from Elliston Trowbridge to Nissen, center and sides
2. Ernsthausen Rd.: from Deno to St. Rt. 105, center and sides
3. Martin Williston Rd.: from Witty to the Turnpike, center and sides
4. Weis Rd.: from Hessville to St. Rt. 590, center and sides
5. W. Yeasting Rd.: from Linker Portage to St. Rt. 590, center and sides

The roll call was as follows: Beverly Haar, yes; Jerry Haar, yes; Carol Baker, yes. The motion to adopt the resolution was unanimously approved.

Zoning: Permit #624 was reviewed and found to be satisfactory.

Other/Correspondence:

1. Carol Baker reported on her attending the County Auditor's GIS meeting.
2. A notice of an assessment for the Indian-Siam ditch was received. A follow up will be made to determine the estimated amount of that assessment.
3. It was noted the women's restroom repairs have been made by Yackee and Trustees agreed the repairs were satisfactory.

There being no further business, a motion was made by Carol Baker to adjourn. Chairman Beverly Haar declared the meeting duly adjourned at 8:35 pm.

Respectfully submitted,

Beverly Haar, Chairman

David Robenstine, Fiscal Officer