

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, April 3, 2017, with the following members present: Trustees: Jerry Haar, Beverly Haar, Carol Baker, and Fiscal Officer, Dave Robenstine. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in attendance: None

Also attending: Jason Bickley, Road Supt., left at 8:30; Fire Chief Jim Wilburn and Fire fighter Nathan Overmyer entered at 8:30; and Laura Hazel, Asst. Fiscal Officer.

The minutes of the last regular meeting held on March 20, 2017, were read and approved on a motion made by Carol Baker and a second by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

The following expenses were reviewed:

Voucher #281-2017	\$1747.56	Bureau of Workers Comp.: monthly premium
#28631	\$2083.00	CareWorks Comp: BWC TPA annual admin fee
28632	139.40	Fastenal Company: nut, bolts, shop supplies
28633	677.59	Bound Tree Medical: supplies for EMS
28634	2091.54	Deere & Company: new cemetery mowers trade in difference
28635	44.85	Ottawa County Engineer: Object Marker signs
28636	80.00	Vision Quest: lettering on new truck
28637	45.00	Jason Bickley: reimbursement for DOT physical
28638	90.00	C & L Sanitation: cemetery unit service
28639	674.59	Columbia Gas: natural gas at garage & fire station
28640	81.48	Gordon Lumber Co.: paint supplies for plows
28641	102.00	Action Printing: three cemetery signs
28642	225.00	Business Card: 3 annual fees and EMS license
28643	2033.00	Treasurer, State of Ohio: UAN 2 <sup>nd</sup> qtr. fee, audit fees
28644	981.16	Dolph Oil Co.: gas/diesel for fire, EMS, road units
28645	193.91	Ohio Child Support Payment Central: withholdings
28646	163.46	Lowes Business Account: supplies for shop
28647	106.87	Genoa NAPA: oil/filter for cemetery, degreaser & supplies
28648	60.00	Treasurer, State of Ohio: MARCS radio fee
28649	206.63	Baumann Auto Group: exhaust repair to EMS squad #448
28650	135.07	Willie's Sales & Service: cemetery cutting blade & other repairs
28651	814.02	Great Lakes Billing Assoc.: contract ambulance collection fees

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding list of expenses totaling \$12,776.13 approved as the lawful obligations of Harris Township and that the Fiscal Officer be authorized to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved.

The Fiscal Officer presented the March bank reconciliation and monthly financial reports. A motion to approve the March bank reconciliation report and monthly financial reports as presented was made by Jerry Haar and seconded by Carol Baker. Upon calling the roll, the motion was unanimously approved.

The Fiscal Officer reported on the following:

1. The STAR OHIO account has been established and \$700,000 has been transferred to that investment account.
2. Two parcels submitted for real estate tax exemption status have come back approved. Still waiting on the other two parcels submitted.
3. The Agreed Upon Procedures Audit is complete and has been signed off by Trustee Baker and the Fiscal Officer. No exemptions were in the report.
4. The Bond for Laura Hazel has been received. A motion to approve the bond was

made by Carol Baker and seconded by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

Reports:

**Cemetery:**

1. Jason Bickley reported the trash pump at the cemetery is in need of repair and estimates the part to cost around \$300.00. Trustees indicated to go ahead with the repairs as needed.
2. Beverly Haar will confirm with Ed Magsig that he plans on working part time during the summer for the Township as needed at the cemetery & on the roads.

**Fire & EMS:**

Chief Wilburn reported on the following items:

1. Brandon Rizzo will be attending the Fire School at Owens beginning in June.
2. There is a warranty issue with fire truck #444. He and Nathan Overmyer are working with the Spartan representative to correct.
3. The annual hose testing is scheduled for April 22<sup>nd</sup>.
4. Trustees discussed the fire contract with Washington Township which expires on June 15, 2017. A motion was made by Carol Baker and seconded by Beverly Haar to renew the contract for one year as the same rate, \$5950.50 annually. Upon calling the roll, the motion was unanimously approved. The one year renewal was to allow for gathering information and have discussion with Washington Township in regards to modifications next year.

**Roads:**

1. Trustees reviewed the road tour estimates for various locations as provided by the County Engineer. Trustees will send TRQ's to the Engineer in the hopes there may be possible Issue II application opportunities this year.
2. Carol Baker, with information obtained from the County Engineer, has put together a file with all the Township roads with all recent types of maintenance and resurfacing in the recent past for future resurfacing and maintenance needs.
3. Jason Bickley reported he met with Mike Brough from the County Engineer's office relative to some needed ditch maintenance work on Deno Rd. on the south side. Trustees will check with Mr. Brough for further details.

**Zoning:** A letter from Zoning Inspector Charlie Almroth was read saying he is retiring from that position as of May 31, 2017. A motion to accept his resignation was made by Beverly Haar and seconded by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

**Other/Correspondence:**

1. Trustees reviewed the annual renewal of CareWorks as the Third Party Workers Comp administrator. A motion to approve the renewal agreement was made by Carol Baker and seconded by Beverly Haar. Upon calling the roll, the motion was unanimously approved.
2. The annual Ottawa County Township Association meeting as hosted by the Ottawa County Engineer is tomorrow and all Trustees and Jason Bickley are registered to attend.

There being no further business, a motion was made by Carol Baker to adjourn. Chairman Beverly Haar declared the meeting duly adjourned at 8:58 pm.

Respectfully submitted,

Beverly Haar, Chairman

David Robenstine, Fiscal Officer