

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, November 19, 2018, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Mike McGinnis, Assistant EMS Chief (entered at 8:10 pm, left at 8:35 pm),
Jim Wilburn, Chief (entered at 8:20, left at 8:35 pm)

The minutes of the last regular meeting held on November 5, 2018, were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

The following expenses were reviewed: (\$17,424.68)

#29415	\$ 81.94	Emilio Chavez: volunteer payroll Fire for October
29416	105.35	Cole Cutchall: volunteer payroll Fire for October
29417	387.82	OCSPC: withholding for October
29418	193.91	OCSPC: withholding 11/8/18
29419	42.95	Bound Tree: EMS drugs
29420	27.35	Brian Richards: reimbursement for flagpole repair parts
29421	385.07	Buckeye Sanitation: junk disposal & landfill fees 11/7
29422	95.00	Cleveland Communications: replace battery on civil defense siren
29423	150.00	CLIA Laboratory: EMS certificate fee 4/28/19-4/27/21
29424	1,309.95	Corrigan Oil: fuel/gas for EMS, Fire, roads and cemetery
29425	301.80	Crown Battery: engine #445 batteries
29426	226.74	Freightliner: LOF on 2018 Freightliner
29427	322.04	Gordon Lumber: blacktop sealer for station, concrete for cemetery
29428	6,300.00	Kalida Truck: Boss multi-position power Vee Snow Plow
29429	75.24	Lowe's: EMS cleaning supplies
29430	314.61	Nichols: station cleaning supplies and toiletry
29431	538.00	Northwood Door: replace torsion springs at EMS bay
29432	228.99	Oak Harbor Hydraulics: repair parts for plows
29433	1,186.92	OCTA: Fuel tank repair on 2001 Dump truck
29434	169.20	Dexter Co: repair parts for big plows
29435	27.93	Toledo Edison: civil defense siren electricity
29436	53.74	Verizon Wireless: EMS modems
29437	650.47	Village of Elmore: electric/water at station/maint garage/cemetery
29438	30.00	Village of Elmore PD: BCI for EMS medic Johnson
29439	423.10	Vision Quest: safety garments for road workers
29440	508.51	Williams: engineer #446 preventative maintenance service
29441	2,818.25	Zoll: EMS supplies, auto pulse batteries
29442	193.91	OCSPC: withholding 11/21
29443	100.00	Postmaster: postage stamps
29444	175.89	Rob Kochan: volunteer payroll Fire for October

EFT payroll Bi-Weekly hourly, 10/21/18 through 11/3/18, paid 11/8/2018: (\$7,139.83)

\$1,126.89	Jason Bickley: roads	\$ 166.16	Ed Magsig: cemetery
885.65	Joel Memmer: cemetery/roads	160.54	Jason Adkins: EMS
149.19	Brittany Gottfried: EMS	115.24	Rudy Hanzel: EMS
		633.10	Jeff Herman: EMS
328.30	Brad Krotzer: EMS	513.17	Lisa Lemmon: EMS
412.92	Deb Little: EMS	445.97	Amanda McGinnis: EMS
830.44	Michael McGinnis: EMS	370.75	Tammy Meek: EMS
103.85	Chris Nelson: EMS	897.66	Deb Pocino: EMS

EFT monthly payroll for Fire/EMS Volunteers, October activity, paid 11/20/2018: (\$3,199.51)

Craig Behlmer	\$105.35 Fire	Derrick Berkel	\$140.47 Fire
Jeff Berkel	193.15 Fire	Laura Hazel	113.92 EMS
Krista Hellwig	23.55 Fire	Debra Little	50.88 EMS
Amanda McGinnis	115.68 EMS	Mike McGinnis	124.07 EMS
Tammy Meek	46.83 EMS	Mike Murray	122.91 Fire
Sam Nowak	17.56 Fire	Jared Overmyer	35.11 Fire
Nathan Overmyer	58.53 Fire	Josh Parlette	82.45 Fire/EMS
Deb Pocino	294.00 Fire/EMS	Brian Richards Jr	268.78 Fire/EMS
Brandon Rizzo	11.77 Fire/EMS	David Rogers	17.56 Fire
Glenn Sasscer Jr	399.64 Fire/EMS	Karli Sasscer	78.78 EMS
Tim Simpson	208.01 Fire/EMS	James Wilburn	655.18 Fire/EMS

EFT payroll Bi-Weekly hourly, 11/4/18 through 11/17/18, paid 11/21/2018: (\$7,554.88)

\$1,216.26 Jason Bickley: roads/cemetery/junk	\$ 166.16 Ed Magsig: cemetery* pd 11/29
1,117.19 Joel Memmer: cemetery/roads/junk	
305.50 Brittany Gottfried: EMS	269.55 Rudy Hanzel: EMS
587.22 Mike Heider: EMS	500.47 Jeff Herman: EMS
129.49 Andrew Johnson: EMS	94.17 Brad Krotzer: EMS
432.15 Lisa Lemmon: EMS	460.73 Deb Little: EMS
489.67 Amanda McGinnis: EMS	647.52 Michael McGinnis: EMS
483.57 Tammy Meek: EMS	655.23 Deb Pocino: EMS

EFT Monthly salaried payroll for November, paid 11/30/2018: (\$4236.55)

\$732.92 Carol Baker: Trustee	\$ 733.93 Beverly Haar: Trustee
824.92 Jerald Haar: Trustee	1,364.27 Laura Hazel: Fiscal Officer
321.78 Dan Laity: Zoning Inspector	129.36 Brian Richards: Station maintenance
129.36 James Wilburn: Station maintenance	

Voucher #871-2018	\$ 3,923.53 Huntington: Oct. Federal withholding/employer match
Voucher #872-2018	695.59 Treasurer of Ohio: October Ohio withholding
Voucher #873-2018	30.86 Ohio School District: October SD withholding
Voucher #874-2018	443.59 RITA: October Elmore city withholding
Voucher #890-2018	6,057.46 OPERS: October withholding/employer match

A motion was made by Beverly Haar and seconded by Carol Baker that the preceding list of bills totaling \$50,706.48 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Cemetery:

1. No report.

Roads:

1. No report.

Fire & EMS:

1. McGinnis recommended acceptance of return to work request from leave of absence for EMT-A, Scott Jones, and the rehire of part-time paramedic, Jeff Herman Jr. Carol Baker moved to accept the recommendation for return to active duty of Jones and re-hire of Herman Jr; Beverly Haar seconded the motion. **Motion carried.**
2. Chief Wilburn recommended Benjamin Sandwisch for Probationer status. He successfully passed his Volunteer Firefighter certification today, 11/19/2018. Beverly Haar moved to accept recommendation of Probationer status and tuition reimbursement of 75% for Ben Sandwisch; Jerry Haar seconded the motion. **Motion carried.**
3. Continuing discussion on volunteers responding from outside of township. No action taken.
4. Trustees and Fiscal Officer reviewed adjustment request for EMS billing charge, as recommended by Asst. Chief McGinnis, which qualifies for financial assistance under poverty guideline. Carol Baker moved to write off the billing for account 18-13911, \$310.00, with Great Lakes Billing Associates for financial assistance as per policy. Beverly Haar seconded the motion. **Motion carried.**

Zoning:

1. No report.

Other:

1. Sympathy cards were signed for Carroll Township Trustees and Fire Department for fallen firefighter Dan Lucius.
2. Hazel reported opportunity to receive insurance quotes from Aflac agent. Trustees not interested in offering supplemental insurances at this time.
3. Submission of application for MORE grant will be made by Fiscal Officer for safety uniform reimbursement for road crew.

There being no further business, a motion to adjourn was made by Jerry Baker and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 8:35 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer