

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, July 16, 2018, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in Attendance: none

Employees in attendance:

Brian Richards, Building Maintenance (entered at 8:00 pm, left at 8:40 pm)

The minutes of the last regular meeting held on July 2nd, 2018, were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

The following expenses were reviewed: (\$6,275.21)

#29261 \$VOID

29262	387.82	OCSPC: withholding 7/5, 7/19
29263	853.09	Buckeye: junk disposal 7/12
29264	173.86	DPM Automotive: LOF #449
29265	47.80	Gordon Lumber: cemetery concrete supplies
29266	532.27	Great Lakes Billing: June EMS billing services
29267	50.68	Lowes: cemetery weed control, sanitary wipes
29268	370.00	NW OH Emergency Equip.: LED rotator strobe lights Fire engine 443
29269	101.00	OE Meyer: EMS oxygen
29270	703.60	Ottawa County Transportation: repairs to road trucks
29271	964.80	Ottawa Regional Planning: annual support fee
29272	702.00	Phoenix: fire extrication gloves, gloves, hoods, straps
29273	500.00	Premier Physician Services: EMS Medical Directorship Jan-June '18
29274	706.99	Village of Elmore: electric/water/sewage at station, twp garage, cem.
29275	181.30	Zoll: autopulse manikin

EFT payroll for Bi-Weekly hourly, 7/1/18 through 7/14/2018, paid 07/19/2018: (\$7,137.60)

\$ 898.23 Jason Bickley: roads	\$ 301.75 Ed Magsig: cemetery
1,103.69 Tom Novotney: cemetery/junk	140.74 Brittany Gottfried: EMS
318.61 Michael Heider: EMS	593.34 Jeff Herman: EMS
314.13 Lisa Lemmon: EMS	113.85 Deb Little: EMS
460.54 Amanda McGinnis: EMS	731.99 Michael McGinnis: EMS
427.31 Tammy Meek: EMS	345.89 Chris Nelson: EMS
816.85 Deb Pocino: EMS	570.68 Matthew Riggle: EMS

Voucher #527-2018	\$3,594.75	Huntington: June Federal 941 withholding/employer match
Voucher #528-2018	723.45	Treasurer of Ohio: Ohio withholding June
Voucher #529-2018	20.35	Ohio School District: SD withholding June
Voucher #530-2018	362.78	RITA/Village of Elmore: city withholding June
Voucher #546-2018	<u>1,729.73</u>	BWC: July monthly premium installment
	\$6,431.06	

A motion was made by Jerry Haar and seconded by Beverly Haar that the preceding list of bills totaling \$19,843.87 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Cemetery:

1. Trustees discussed mausoleum upkeep and annual flower planting. There was a private trust fund set up by the Hortop family, but funds have since expired. Carol Baker plans to research probate files.

Roads:

1. On July 11, Jerry Haar and Carol Baker met with county engineers at their office about road projects.
 - a. They attended the pre-construction meeting to discuss the Schultz-Portage and Linker-Portage resurfacing projects, which were awarded OPWC grant funding. Work is to be done in late summer by M & B Asphalt of Bettsville. The township will do the berming and will accept any milling from the project.
 - b. Road Engineer, Craig Miller, provided his recommendations to township's TRQ requests for evaluations of road conditions of Graytown, Lickert Harder, Slemmer-Portage and Hessville Roads. He included cost estimates to help determine a time table for future resurfacing.
 - c. Bridge Engineer, Jim Moore, is working with Materion, the county, and township on the Hyde Run crossover construction. Trustees asked that the township be considered for any grant funding that might be available to resurface Portage River South Road from SR-590 to Slemmer-Portage as part of the crossover project.
2. On July 11, Carol Baker also participated in a conference call with Stacy Schimmoeller and Mike Stormer, ODOT representatives, and Ohio Historical Preservation Office representatives about a Memorandum of Agreement (MOA). The agreement is an effort to mitigate any adverse historical effects when the SR-51 bridge, which is on the National Register of Historical Places, is removed for reconstruction. A copy of the resulting MOA will be emailed when completed.
3. Trustees discussed repairs to Lickert Harder could be reduced closer to \$55,000 with cold mix and some hot mix patches. An alternative would be applying for OPWC Issue 2 funding in 2019 for hot mix with our cost being half of estimated \$120,000, or around \$60,000. Fiscal Officer confirmed funds are available to appropriate for 2018. Baker will request bids from the Engineer's Office.
4. Mowing ongoing on township roads. Nuisance complaints of unmowed grasses and weeds have been resolved on residential properties, with a second friendly reminder going out to one property owner.
5. Jerry Haar reported that McCormack Painting will begin work this week on the maintenance garage roof.
6. Fiscal Officer Hazel is waiting on a quote for \$1000.00 from Road Superintendent, Jason Bickley, for additional signage for township.

Fire & EMS:

1. Resignations accepted from Paramedic Finken and Firefighter C. Peters.
2. The Fiscal Officer recommended that a second blanket certificate be opened, expiring December 31st, for an additional \$5000.00 for encumbrance of appropriations for account 2283-230-490-0000, Other Supplies and Material for EMS. Upon calling the roll, the **motion was unanimously approved.**

Zoning:

1. Nothing to report.

Other:

1. Brian Richards updated Trustees on status of station repairs. He noted that the carpeting has become stained again. Discussed alternatives to carpeting the station community room, but suggested scheduling carpet cleaning for September.
2. The July/August edition of Ohio Township News was received and reviewed by the Trustees.
3. Ottawa County Township Association quarterly meeting scheduled for July 26 at Erie Township Hall.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 8:42 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer