

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, July 2, 2018, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Residents in Attendance: none

Employees in attendance:

Jim Wilburn, HEFD Chief, and Captain Mike Murray Jr (entered at 8:30 pm, left at 8:55 pm)

The minutes of the last regular meeting held on June 18, 2018, were read and approved on a motion made by Jerry Haar and seconded by Beverly Haar. **Motion carried.**

The Fiscal Officer presented the June bank reconciliations and financial reports. After review, a motion to approve the June bank reconciliations and financial reports was made by Jerry Haar and seconded by Beverly Haar. **Motion carried.**

The following expenses were reviewed: (\$7,513.35)

#29249	\$ 130.00	C. Moore: siren & switch for road service truck
29250	1,692.03	Corrigan Oil: gas/fuel used on roads, cemetery, EMS, Fire
29251	525.00	Huss Nursery: cemetery tree (to be reimbursed)
29252	213.08	Time Warmer Cable: station phones/internet
29253	30.35	Verizon: EMS/Fire unit cell phones
29254	939.88	Business Card: mulch, fire/EMS office supplies, postage
29255	3,120.00	Cleveland Communications: annual service agreement defense sirens
29256	151.61	Columbia Gas: natural gas at station and maint garage
29257	560.24	DPM Automotive: EMS #448 repairs
29258	117.75	Phoenix: EMS summer uniform A/C McGinnis
29259	28.41	Toledo Edison: defense siren electricity
29260	5.00	Vanguard: CPR card for EMT Nelson

EFT Monthly salaried payroll for June, paid 6/30/2018: (\$4236.55)

\$732.92 Carol Baker: Trustee	\$ 733.93 Beverly Haar: Trustee
824.92 Jerald Haar: Trustee	1,364.27 Laura Hazel: Fiscal Officer
321.78 Dan Laity: Zoning Inspector	258.73 Brian Richards: Station maintenance

EFT payroll for Bi-Weekly hourly, 6/17/18 through 6/30/2018, paid 07/5/2018: (\$7,520.38)

\$1,126.89 Jason Bickley: roads/cemetery	\$ 307.05 Ed Magsig: cemetery
1,093.81 Tom Novotney: roads/cemetery	
160.54 Jason Adkins: EMS	266.50 Brittany Gottfried: EMS
229.79 Michael Heider: EMS	630.46 Jeff Herman: EMS
523.98 Lisa Lemmon: EMS	215.08 Deb Little: EMS
721.71 Amanda McGinnis: EMS	523.37 Michael McGinnis: EMS
539.83 Tammy Meek: EMS	561.84 Deb Pocino: EMS
281.03 Matthew Riggle: EMS	131.61 Karli Sasscer: EMS
206.89 Brad Krotzer: EMS	

Voucher #524-2018	\$ 0.35	Huntington Bank: June ACH fees
Voucher #525-2018	\$13.31	GLBA: June credit card billing fees
Voucher #526-2018	\$67.00	Huntington Bank: bank fees of June statement

A motion was made by Jerry Haar and seconded by Beverly Haar that the preceding list of bills totaling \$19,350.94 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Roads:

1. Trustees discussed OPWC Round 33 application for 2019. Road discussions included Hessville Road bridge and patching, Lickert Harder cold mix, wedging Graytown Rd. and others waiting TRQ response. Trustee Baker recommended discussing Lickert Harder cold mix repairs with the Engineer's Office for OPWC Round 33.
2. Trustee Baker will be joining in a conference call with ODOT and the Ohio Historical Society on July 11, 2018 regarding the SR-51 bridge repairs.
3. Trustee Jerry Haar relayed a resident request for ditch cleaning at SR-105, down Opfer-Lentz Road to the catch basin. State recently jet flushed the tile, but drainage still remains an issue. Discussion ensued and Jerry will look at the project with Jason Bickley, road superintendent, after township mowing. May need a TRQ for grading.

Cemetery:

1. Cemetery Deed transfers #592 and #593 were reviewed and signed.
2. Trustee Jerry Haar noted that weeding/spraying needs done around headstones again due to all of the recent rains.

Fire & EMS:

1. Notice received that FEMA grant application was favorably reviewed by panel of peers and information requested for grant writer fee reimbursement.
2. Discussions on FEMA rules, potential desk review, and grant management of award(s). Based on previous discussions and recommendation of Prosecuting Attorney, Beverly Haar moved to enter into contract with Ohio First Responder Grants, LLC for grant management services at a NTE cost of \$2500 plus mileage per grant award for three years, pending form approval of Ottawa County Prosecutor and receipt of award. Carol Baker seconded. Jerry Haar also voted yes. **Motion unanimously carried.**

Zoning:

1. Nothing to report.

Other:

1. The Trustees reviewed the Resolution of Intent to Proceed for Levying a Tax in Excess of the Ten-Mill Limitation required to have the 1.0 mill, five-year renewal levy commencing in tax year 2019, collected in 2020, for the purpose of current operating expenses of Harris Township, Ottawa County, under ORC 5705.19(A), that will generate \$40,100.00 per the Ottawa County Auditor's Certification, presented on the November 6, 2018 ballot to the electorate of Harris Township.

A motion was made by Beverly Haar to adopt the Township of Harris, Ottawa County, Resolution of Intent to Proceed for Levying a Tax Exceeding Ten-Mill Limitation, dated June 18, 2018. Carol Baker seconded the motion to adopt the resolution and the result of the vote was: Ms. Baker, yes; Mr. Haar, yes; and Ms. Haar, yes. The motion to adopt the resolution was unanimously approved and will be submitted to the Ottawa County Board of Elections.

2. The July Grassroots Clippings and Great Lakes Billing Associates reports for June were received and reviewed by the Trustees.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 8:55 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer